



## MOVE-OUT REQUIREMENTS

Below you will find a list of all the cleaning that needs to be done at the property. We expect the home to be left in the same condition in which you received it. Cleaning not done to the satisfaction of management will be billed to the tenant. Before leaving, be sure to turn in all keys including house/apartment keys, mailbox keys, or garage door openers.

### All Rooms

- Dust off fan blades and light fixtures.
- Wipe off light switch and outlet cover plates.
- Dust all blinds and wipe down with warm soapy water as needed.
- Vacuum window tracks and clean with hot soapy water as needed.
- Wash interior side of windows.
- Wipe down doors and shelving.
- Dust/Wipe down base boards.
- Replace burned out bulbs.
- Sweep and mop hard surface floors.
- Vacuum carpeted areas and clean with a carpet cleaner or have professionally cleaned.
  - o We recommend using Sooner Carpet Cleaning (405) 329-8999
- Spot wash walls with a soft sponge or wash cloth using warm water
  - o Do NOT use cleaning products on the walls because they can damage the paint

### Kitchen

- Clean stove top and oven thoroughly
  - o Do not leave food, burned spots, grease or streaks from cleaning.
- Clean oven racks and replace light bulb if burned out.
- Clean and degrease stoves vent hood. Remove exhaust filter to clean, replace when dry.
- Clean any build up in dishwasher, wipe down the front of the door and controls.
- Clean all stains from sink. Bleach may be used to remove food stains and rust.
- Clean insides of cupboards and drawers.
- Clean grease and fingerprints from fronts of cupboards and drawers.
- Clean refrigerator/freezer, including all bins and racks.
  - o For properties where the refrigerator is not included, clean the floor once yours has been removed.

### Bathrooms

- Clean/Disinfect the inside and outside of toilet.
  - o Replace toilet seats that are broken or stained
- Lift sink and tub drain stoppers to remove dirt and hair.
- Deep clean bathtub, shower, and sinks
  - o Make sure to scrub grout and remove stains/buildup.
- Clean the inside and outside of all drawers/cabinets.
- Wipe down all shelving and counter tops
- Clean mirror and light fixtures.

### Miscellaneous

- Clean and sweep storage areas/utility closets.
- Sweep and remove personal belongings from porches and patios.

### Homes with a Garage & Yard

- Pick up all pet waste from the yard.
- Mow lawn if needed and pull weeds from flower beds.
- Sweep out and remove all personal items from the garage.